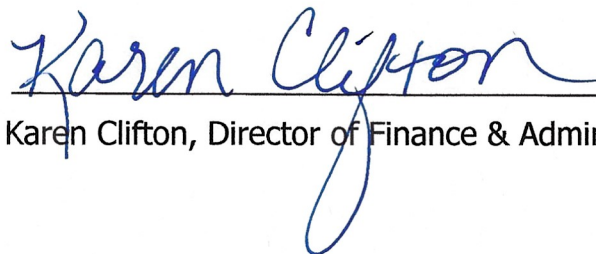


ADVERTISING OF
CITY OF UNION GAP, WASHINGTON
CLERK/RECEPTIONIST

THE CITY OF UNION GAP is accepting applications for the position of Clerk/Receptionist.

Applicants must have a VALID Washington State driver's license; a high school diploma or GED equivalent with specialized course work in general office practices such as typing, filing, and computers. Bilingual in Spanish is a plus. A complete job description and employment application is posted on The City's website or can be obtained by contacting Karen.clifton@uniongapwa.gov. The salary range for this position is \$3,236.18 to \$4,314.90 per month, plus benefits. EOE

Please submit a completed application and resume to Karen Clifton, Director of Finance and Administration at Karen.clifton@uniongapwa.gov. First review will be on June 3, 2022.



Karen Clifton, Director of Finance & Administration